



OFFICE OF THE PRINCIPAL  
**MORAN COLLEGE**

[Estd. 1964]  
MORANHAT::785670 (ASSAM)  
NAAC GRADE-B

☎ : 226179/229057  
STD.: 03754  
E.add : [moran.college@rediffmail.com](mailto:moran.college@rediffmail.com)  
[Collegemoran@gmail.com](mailto:Collegemoran@gmail.com)

Ref. No: MC.15(C)/tender/2026/02

Date:07-05-2026

**TENDER NOTICE**

Moran College invites sealed tenders from reputed and experienced suppliers/authorized dealers for the supply of various **Stationery Items** for the academic session 2026-2027.

**Tender Details:**

- **Item Categories:** Paper products, writing instruments, office files, toner cartridges, and general desk supplies.
- **Last Date for Submission:** May <sup>15</sup>~~10~~, 2026, by 3:00 PM.
- **Date of Opening Bids:** May <sup>16</sup>~~11~~, 2026, at 11:00 AM in the Office of the Principal.

**Submission Guidelines:**

1. Tender documents containing a detailed list of items and terms and conditions can be collected from the college administrative office during working hours or downloaded from our official website <https://www.morancollege.ac.in>.
2. Bids must be submitted in two separate sealed envelopes: **Technical Bid** (Trade License, GST Registration, PAN Card) and **Financial Bid** (Price List).
3. The college reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**Contact Person:**

The Principal, Moran College  
Moranhat, Assam - 785670  
Email: [Collegemoran@gmail.com](mailto:Collegemoran@gmail.com)

  
Principal, I/C  
Moran College  
Moranhat

## List of Required Items

Total	Items	
70	A4 Paper Pkt	
70	Legal Paper Pkt	
10	88	Tonner
6	1 2 A	
6	1 5 2	
2		
	Sutli (pkt)	
17	Dustbin	
40	Led bulb	
3	Ceiling Fan	
10	Distilled Water	
9	Lock & Keys	
65	Black	White board Marker pen
15	Blue	
14	Green	
5	Red	
29	Chalk	
1	Permanent Marker	
9	Correction Pen	
10	White Board	Duster
45	Black Board	
3	Pin	
40	Envelope	
30	Curtain	
7	Pilot pen	
3	Tracing paper	
22	Stapler	Stapler & Pin
13	Stapler Pin	
4	Transparent	Tape
13	Brown	
62	File Cover	
41	For Proceeding	Reg. Book
88	For Attendance	
4	Extension board	
10	Wall clock	
3	Harpic	
9	Phenyl	
5	Floor Mops	
3	Brush (Toilet cleaner)	
9	Broom	
13	Name Plate	
2	Name Board	

  
 Principal, IIC  
 Moran College  
 Morannhat